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BIC : GIBACZPX



version: 3.0 en

**1 End Client / End Company - Basic Info**

Name/Company .....  
Street ..... Country Code: .....  
Email .....  
Website .....  
Phone .....  
Passport No/ID No. ....

**2 EVENT DATE** .....

**No. OF ATTENDANTS** .....

Automatic booking form optimization, recommendation and calculations based on event date and number of attendants

**3 Main Event Location Details** - ( you may enter a second location on page 2 )

Location is: .....

Location Name ..... City  Prague .....  
Street ..... Contact .....  
Email ..... Website .....

**4 Production Length & Install. - Main Location**

Installation .....  
Installation End (guest entry time) .....  
DJ Start ..... DJ End .....  
Venue Has Volume Level Restriction At .....  
 Auto-count overtime hours & custom install in section 6 & 7

**5 DJ Quality / Type** .....

Two DJs

**6 DJ & Equipment**

**DJ + Equipment Package** Check this box if you need a DJ and also all equipment I offer as DJ package. Than please select a package below.  
 **DJ ONLY ( No Equipment )** Check this box if you use another company for all needed equipment and / or there is a fixed installation of equipment in place at the location already. Then skip packages below and continue from point 10.  
 **Equipment Only - ( No DJ )** Check this box if you have your own DJ and only need an equipment package or you dont need DJ service.

Stars	Package Name	Equipment	Persons	Coverage	Production	Transport	Installation	Lights	Extras	Price
★ ★ ★ ★ ★	Economy	Semi-Pro low-end equipment	10 - 20	very small rooms coverage	1-4 hours production incl.	Free Transport in Prague	Installation 1 hour before start	2 Lights LQ low quality lights	PRAGUE ONLY & TIME LIMIT 24:00 for included hours	CZK
★ ★ ★ ★ ★	Profi Starter	Pro Entry equipment	10 - 50	small-medium rooms coverage	1-5 hours production incl.	Free Transport in Prague	Installation fully upon client request	2 Lights STD standard lights	TIME LIMIT 01:00 for included hours	CZK
★ ★ ★ ★ ★	Profi Advance	Pro equipment	10 - 80	small-medium rooms coverage	1-6 hours production incl.	Free Transport in Prague	Installation fully upon client request	2 Lights STD standard lights	Extras backup equipment, 1x wireless mic	CZK
★ ★ ★ ★ ★	Profi Bronze	Pro equipment	50 - 150	medium rooms coverage	1-7 hours productions incl.	Free Transport in Prague	Installation fully upon client request	4 Lights H-STD standard lights	Extras backup equipment 1x wireless mic, subwoofers	CZK
★ ★ ★ ★ ★	Profi Silver	Pro equipment	100 - 240	medium-large rooms coverage	1-7 hours production incl.	Free Transport in Prague	Installation fully upon client request	8 Lights HQ high quality lights	Extras backup equipment 1x wireless mic, subwoofers	CZK
★ ★ ★ ★ ★	Profi Gold	Pro equipment	100 - 900	med-very large rooms coverage	1-8 hours production incl.	Free Transport in Prague	Installation Fully upon client request	12 Lights SHQ super quality lights	Extras backup equipment 1x wireless mic, subwoofers.....	CZK

**7 F DJ Overtime Hours**

Additional hours you wish to extend your package by to suit your needs ..... hour(s)  
Overtime Price ..... CZK  
Manual setting is disabled in Automatic Mode

**8 B Custom Installation time**

For Economy package only !  Yes I need custom Installation Time  
If 1-hour prior DJ starting installation not suitable. Fee 1.000 Czk apply.

**9 Main Additional Services**

Our most - requested additional services. Some checkbox boxes fields display TIP on mouse - over. For more information, see the pricing table document.

- M - Upgrade To Video-Disco
- J - Audio Equipment for Sec. Location
- I - Add Subwoofers
- G - Room Lights
- N - Projection Screen
- O - TV on Stands
- Band Gear
- Dedicated Moderator
- Special Sound For Complicated Room
- L - Add Karaoke
- C - Upgrade to More Effect Lights
- S - Sound For More Rooms
- R - Dance Floor
- R - Mobile Stage
- Specials
- DJ Scratch & Mix Show (20 min)
- Profi Dancers (5 hrs.)
- Visual Artist
- P - Projector (Beamer)
- H - Sound/Lights for Band
- DJ Taking Photos During Party
- Wireless Microphones
- Studio Audio Works
- Outdoor Lights
- DJ Jams

Total Additional Services Price ..... CZK  
Transport Price ..... CZK  
Accommodation Price ..... CZK

**10 K Transport & Accomodation**

Only apply for events outside Prague !

Yes - Event outside Prague (Calculate the distance between the event location and Prague 15, then enter the distance in the KM field). Click on icon to display Google Maps.  
 I agree to arrange accommodation at the event location  
Or pay extra so that the DJ can arrange accommodation himself. In that case type agreed price in the following field.

**11 Dj Refreshment**

Will you provide refreshment for the DJ ? Drinks are required !  
 Drinks  
 Food

**12 Difficult Access Location**

Valid For: .....  
 Yes, the location is difficult to access.  
1.000 Czk fee will be applied

**13 Parking**

Parking options in place  Available in Event Place  
 Arranged by DJ himself

**14 Custom Extra Service & Discounts**

Type those services in notes below

If additional requested services are not listed in this form, type agreed total price to this field ..... CZK  
If a discount was agreed on, please type the amount to this field or enter % value ..... CZK OR %

**15 Notes & Total Price**

IF you have any comment or important pricing / services note.

**TOTAL PRICE (CZK)**

T1 VAT EXCL. (€)

T2 15% VAT Incl. (€)

T3 21% VAT Incl. (€)

\* If service booked through 3rd party - you will always receive invoice with 21% VAT (T3)

This document is NOT an invoice - this form can't be used for invoicing / tax purposes. A separate invoice will be provided . Be sure that all prices are clear - verified by us and/or the 3rd party and that you have cleared up all uncertainties or questions before signing this booking form !



**16 3rd Party / Agency Details** - only if coordination and/or payment will be handled through a 3rd party provider ( hotel, wedding/event agency, etc.)

Name .....	City .....	Email .....
Street .....	Country .....	Phone .....
Post Code .....	Reg. Number .....	VAT ID .....
Client Number .....	Coordinator .....	Coordinator Phone .....
Coordinator Email .....		We are .....

**17 Invoice Address** - Leave unfilled if event is hosted through a 3rd party and/or invoice address is the same as the 3rd party details above.

Name .....	City .....	Email .....
Street .....	Country .....	Phone .....
Post Code .....	Reg. Number .....	VAT ID .....

**18 Main Contacts** ( event coordinators, best friends, yourself, your agency coordinator etc... )

Name .....	Email .....	Phone .....
Name .....	Email .....	Phone .....
Name .....	Email .....	Phone .....

**19 Important Songs and Guides for DJ**

First Dance .....	Last Dance .....
Second Dance .....	Ceremony Song 1 .....
Third Dance .....	Ceremony Song 2 .....
Fourth Dance .....	Ceremony Song 3 .....
Cake Song .....	Other Special Song .....

Music Styles We Prefer .....

Music Styles We Don't Like .....

Other Music Related Notes ( please send all playlists to email: maara@pollard.cz)  First Dances Play Band ( Not DJ )  For Ceremony Play Band

DJ Changes With Band  DJ Help Moderate/Organize Games  DJ Swap With Our DJ During Party  We Bring Own Music on

Guests Music Requests During Dj Production

- All Requests  
DJ play any request
- No Requests  
DJ not take any requests
- Only after 24:00  
Requests only after 24:00
- Only For VIP  
Management, bride, groom..
- Style Limited Requests  
DJ play requests but exclude requests for music styles you don't like - specified above in section "MUSIC STYLES WE DON'T LIKE"

**20 Further Event Details**

Type of Event .....

Age of Attendants .....

DJ Moderation Language  English  Czech  Czech + English

Nationalities of Attendants (DE,CZ,US ...)

Dj Dress Code Requirements  StreetWear  Casual  Dressy Casual  Semi - Formal  Creative Black Tie

\* for the DJ a full suit is not recommended - a DJ does not typically look conservative ! Casual or Dressy Casual are usually recommended ...

**21 Equipment Damages & Backup DJ Supplement** - fields in this section are required !

- I agree to pay for serious damages to equipment caused by guests  I agree that another ( similar quality ) DJ may be substituted for my event  
In case of damage proven to have been caused by fights, spilling drinks into equipment etc. Only in case of illness, accident or other circumstances that may interfere with assigned DJ availability
- I agree to manage a square table of 120x80cm with skirting + chair in the DJ's workplace - ( ready at installation time !!! )  
A 220 V power socket must also be available and working within reaching distance of the DJ's workplace... If you are hosting at a 3rd party (agency, hotel...) - please inform them of this requirement.

**22 Second Event Location Details** - In case you need service in a another location ( i.e. for a wedding ceremony) Location is :

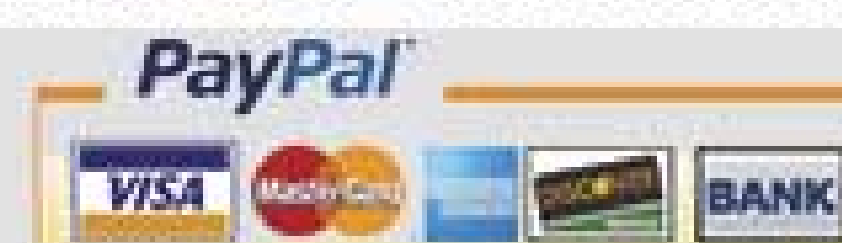
Location Name .....	City .....	Install. Time From .....	To .....
Street .....	Contact .....	Start Time .....	End Time .....
Phone .....	Location Purpose .....	Guest Entry Time .....	

**23 Orientational DJ / Equipment / Music Related Timeplan** ( guest entry, DJ start, cake, games, speeches, DJ end etc...)

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**24 Payment**

- No 3rd party like agency, hotel etc... involved in payment process.  We are 3rd party or 3rd party client - All payments are managed by 3rd party.
- I prefer to pay total price ( ) in advance  I prefer to pay 50% deposit of total ( ) in advance  I prefer to pay total cash in day of event
- Up to 14 days post-event invoice & wire Bank Transfer Payment (valid ONLY for verified and long term clients - ask me before checking this option)
- I wish to pay only Booking Fee 1.500 Czk now - total payments to be discussed later on.
- We don't wish to pay/book anything now - not yet decided 100% for your services



Pay now with **PayPal**

- Pay VAT excl. T1  Pay 15% VAT Incl. T2  Pay 21% VAT Incl. T3

Date

Signature of End Client

Signature of 3rd party ( agency, hotel... ) if applicable

Signature of Service Provider

**CLEAR FORM**